



W.J. Langlois Catholic School

3110 Rivard Avenue
Windsor, Ontario, N8T2J2
Phone: (519) 948-9122



Mrs. K.A. Bull
Superintendent

Mrs. S. Dauncey - Principal
Mrs. D. Capaldi-Paun - Vice-Principal

Mrs. L. Bourque
Secretary

September 7, 2021

Dear Parent(s)/Guardian(s),

My name is Sonia Dauncey and I am thrilled to be the new principal at WJ Langlois School. I feel as though I am coming home, as I began my career as a teacher at WJL, where I taught for nine years. This school community has always held a special spot in my heart, and I look forward to working here again. I also wish Mrs. Bull all the best as she moves on to the position of Superintendent with the WECDSD. She was an amazing administrator and spiritual leader at WJL. Mrs. Bull will be the Superintendent for our school. It is nice that she will remain a part of our WJL family.

I, along with our Vice Principal, Mrs. Capaldi would like to take this opportunity to welcome you back to a new school year. We hope you all had a safe and restful summer break. This year will continue to be different; however we are looking forward to a year full of learning and exploring for our students. We appreciate your cooperation and patience as we continue to navigate through these challenging times.

At this time, we would like to welcome some new faces to our Torch Team: Tracy Bertrand (junior teacher), Melanie Atkins (junior teacher), Katy Pavlovic (Primary teacher), Rose Stancek (JK/SK teacher), Amy Cook (Educational Assistant). We are so happy that you have decided to join the WJL family! We have a few remaining positions to fill, so please stay tuned for further updates.

You will receive several items in correspondence these coming weeks. Please take the time to read and complete any forms that need to be returned to the school as soon as possible. Please do not remove the staples from the forms, as to avoid forms from getting lost. **Please make sure we have an up-to-date email to deliver future correspondence.**

Essential Visitors ONLY

At this time, only staff and students are permitted into the building. Please ensure your child has enough health snacks for the day and all necessary school items, as we want to avoid unnecessary drop-offs. Please call the school ahead of time if you have to pick up your child. Our school phone number is 519-948-9122. **PLEASE DO NOT CALL OR TEXT YOUR CHILD'S CELL PHONE** while at school. All communication should go through the school office.



New Bell Times

Drop Off: 8:55-9:10 am (*supervision available*)

Arrival Bell: 9:10 am

First Nutrition Break: 10:50-11:10

First Activity Break: 11:10-11:30

Second Nutrition Break: 1:10-1:30

Second Activity Break: 1:30-1:50

Dismissal Bell: 3:30 pm



Entry & Dismissal Procedures

Student Entry/Exit

All students will be using a consistent door for safe entry and exit each day. A map has been included with our school entrances, noting the door locations for each class. Students will be notified prior to the first day of school as to who their classroom teacher is through their mytools2go account as well as their entry/exit door. Students new to our school will be contacted by phone.

Buses & Student Drop-Off

During this time of social distancing, courtesy rides and stop location reviews are suspended until further notice.



Continuing with the safety of our students, the bus bay is restricted to BUSES ONLY during the school day. NO VEHICLES OTHER THAN BUSES ARE PERMITTED IN THIS AREA.

If students are within walking distance of the school, we would love our students to participate in a Healthy Active Living approach and walk to school.

Students that walk to school or are dropped off by their parents are to not arrive before 8:55 am.

Parents dropping off or picking up students before or after school, (in a vehicle) are to do one of the following:

- Park in the Public Library parking lot adjacent to our school yard and walk their child to the gated entrance
- Only students are allowed to enter the school yard. Please drop off your child/children at the gate. In accordance with the Safe Schools Policy, parents and non board employees are not permitted to enter the school yard during school hours
- Park in the Ambassador Community Church across the street from our school yard and walk their child to the gated entrance
- Park down Rivard where parking is permitted and walk their child to the gated entrance (Please note that parking is not allowed in front of the school - parking enforcement will be notified in order to ensure the safety of our children.)

Buses will unload at the front of the school and students will proceed to their assigned entry door and go directly to their classroom. Staff will be on hand to assist students with locating their classroom. It is suggested that younger students may have a sticker/label or tag on their backpack with their name and teacher's name to assist on the first day. Teachers will be waiting in the classroom to greet students.

School will begin promptly at 9:10 am. Please ensure that your children arrive at school between 8:55 and 9:10 am. Please keep in mind that chronic lates are a real disruption to the office and to the classes in session. When a child is frequently late, they miss out on valuable literacy or numeracy instruction.

Absences:

Chronic absences have a direct impact on school achievement. Students that will be absent for longer than 15 consecutive days must complete a Temporary Absence Form. Chronic absences will also be monitored and addressed by the school and possibly the Board's attendance councillor.

Allergy Awareness

A number of students within the building have life-threatening allergies to foods and/or scents. We need everyone's cooperation to ensure a safe environment for all children. Your assistance is needed to:

- Teach your children to understand the seriousness of life-threatening allergies
- Please check the list of ingredients on items that are sent to school



The most common allergens are peanuts, tree nuts, seafood, egg, milk, soy, wheat and stinging insects. Our school is "nut and scent aware" so please avoid all items with nuts as well as scented items. Your child's teacher will inform you if there are any other allergies in the classroom that you need to be aware of.

It is difficult at the best of times to get children to eat healthy snacks, however; we hope that you will appreciate the seriousness of life-threatening allergies and that you will assist the school in our efforts to create as safe an environment as possible. With your cooperation, we can minimize the risk of an allergic reaction.

Classes

Please understand that a great deal of time and consideration went into creating class lists that focus on student success, challenges, and personalities, with a balanced approach. I trust that what has been created is in the best interest of not only your child but for all children.

This year classes also were created after some students have opted to go "on-line". Some classes were dissolved and others created. Please understand that class lists had to be changed since June to accommodate online vs. in-school learning. Classroom lists cannot be changed as classroom numbers can not be altered once a cohort is created.

Catholic School Advisory Council Elections

We will be conducting our WJ Langlois CSAC Elections for all executive positions (Chair, Vice-Chair, Treasurer and Secretary) mid-late September. More details will follow. All parents are encouraged to attend our meetings. Your input, feedback and participation are critical in making our school year a successful one. If you are interested in an executive position, please make your intentions known to the school by September 20th, 2021. Please monitor our social media accounts for meeting dates.



Environmentally Friendly Communication

In an effort to be more environmentally friendly, we are offering you many options to remain in touch with what is happening at WJL. We have our online school calendar, Facebook, Instagram, and Twitter available for you to keep up to date on what's going on at the school. This year, this will be our primary mode of communication. If you do not have social media, all twitter feeds are directed to our school website under the SCHOOL/NEWS and Events Icon.

Pesticides and Herbicides

For your information, the WECDSB does not partake in the spraying of herbicides. If pesticide use is deemed to be necessary at a particular school, the Board shall, when possible, spray pesticides on the weekends to allow for a more than ample flash off of the pesticide. In the unlikely event that a pesticide spray treatment is to be applied inside a building, the school council, as well as any parent that has expressed a desire to be informed, shall be notified prior to the application of the pesticide. Please let us know if you have any concerns or wish to be notified. **Also, please note that in the event of an emergency where an evacuation is required, our primary evacuation site is The Windsor Public Library and the secondary site is Ambassador Community Church.**

Please feel free to contact us directly at the school, should you have any questions or concerns. Your cooperation, input and support are both valued and appreciated. Together, let's make the 2021-2022 school year a successful one, full of achievement, fun, friendships and happy memories. May God continue to bless all of our torch families.

Yours in Catholic Education,

Mrs. S. Dauncey

Mrs. S. Dauncey
Principal

Mrs. D. Capaldi

Mrs. D. Capaldi
Vice Principal

