

**SPECIAL
REGULAR BOARD MEETING
Tuesday, May 11, 2021 at 7:00 p.m.
VIRTUAL - Google Meet**

LiveStream link is located on the Board's website at:

https://www.wecdsb.on.ca/about/board_meetings

A G E N D A

Page

1. Call To Order
2. Opening Prayer
3. Land Acknowledgment
4. Recording of Attendance
5. Approval of Agenda
6. Disclosure of Pecuniary Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Presentations: None
8. Delegations:
By-Law 3:09: Any person(s) wishing to appear before the BOARD and speak to an item appearing on the agenda of the BOARD meeting has until noon the day before the BOARD meeting to make a request to the SECRETARY. They shall explain briefly the matter on which the presentation is to be made, the organization or interested parties to be represented, the identity, and if applicable, the authority of the spokesperson. A Delegation Form, located on the BOARD's website, must be completed and forward to the SECRETARY.
9. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Special Committee of the Whole Board In-Camera meeting of April 27, 2021 --
 - ii) Minutes of the Regular Board Meeting of April 27, 2021 1-6

- b. Items from the Committee of the Whole Board Meeting of May 11, 2021 --
10. Communications:
- a. External (Associations, OCSTA, Ministry): None
- b. Internal (Reports from Administration): None
11. Committee Reports:
- a. Report: Special Education Advisory Committee Minutes of March 25, 2021 (E. Bryne) 7-10
12. Unfinished Business: None
13. New Business:
- a. Report: 2021-22 Capital Priorities (P. King) 11-13
14. Notice of Motion:
15. Remarks and Announcements:
- a. Chairperson of the Board
- b. Director of Education
- c. Board Chaplain
16. Remarks/Questions by Trustees
17. Pending Items: None
18. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, May 25, 2021
 - Tuesday, June 8, 2021
 - **Tuesday, June 15, 2021**
- Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*
19. Adjourn to In-Camera meeting, if required:
20. Closing Prayer
21. Adjournment

Fulvio Valentinis
Chairperson of the Board

Terry Lyons
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fulvio Valentinis
DIRECTOR OF EDUCATION: Terry Lyons

REGULAR BOARD MEETING
Tuesday, April 27, 2021 at 7:00 p.m.
VIRTUAL - Google Meet

DRAFT MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
K. Bouchard	T. Polifroni
M. DiMenna	L. Soulliere, <i>Vice-Chair</i>
F. DiTomasso	F. Valentinis, <i>Chair</i>
M. Heath	
J. Malott, Student Trustee	
R. Oglan, Student Trustee	

Regrets:

Administration:	T. Lyons (Resource)	S. Fields	G. McKenzie
	E. Byrne	M. Farrand	C. Norris
	P. King	J. Ibrahim	J. Tawil
	J. Ulicny	R. Lo Faso	

Board Chaplain: Rev. L. Brunet

Others:

Recorder: B. Marshall

1. Call To Order – Chair Valentinis called the meeting to order at 7:01 pm.

2. Opening Prayer – Trustee Heath opened the meeting with a prayer.

3. Land Acknowledgment

While it is a well-traveled land, we would like to respectfully acknowledge that the land on which we gather today is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples. We are grateful to work, learn and live in this area.

4. Recording of Attendance – All Trustees were present and participated electronically.
In accordance with amended O. Reg. 463/97 Electronic Meetings and Meeting Attendance, all Trustees and the Director of Education participated electronically.
5. Approval of Agenda – No amendments to the agenda this evening.

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the April 27, 2021 Regular Board meeting agenda be approved as distributed. Carried

6. Disclosure of Pecuniary Interest - Pursuant to the Municipal Conflict of Interest Act. None
7. Presentations: None

8. Delegation:
 - a. Damien Crowe, Student at Assumption College Catholic High School to speak about Trans* Students' Chosen Names and Gender Markers in the School System

Chair Valentinis welcomed Damien to the meeting.

Damien Crowe initiated a petition to the Minister of Education to allow trans* students to go by trans name/gender marker regardless of legal validity. The Ministry's response was contact school boards. Damien provided statistical evidence to reinforce the petition's request.

Damien provided the following changes for board's to consider: More education for teachers; Changing the curriculum; Changing names and gender markers across the board as soon as a student comes out in school; Keeping clear boundaries as to who a student is and isn't out to at home; Having a no tolerance policy for bullying and transphobia; and Providing resources for transgender students such as therapy and counselling.

Chair Valentinis thanked Damien for bringing trans* students' chosen names and gender markers in the school system to Trustees' attention and mentioned administration is currently preparing a guideline to address the number of concerns raised. This guideline will be shared with Trustees and implemented for the upcoming school year.

Again, thank you for your presentation.

A copy of Damien's presentation will be emailed to Trustees.

9. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Committee of the Whole Board In-Camera meeting of March 30, 2021
Moved by Trustee DiMenna and seconded by Trustee Heath that the Minutes of the Committee of the Whole Board In-Camera meeting of March 30, 2021 be adopted as distributed. Carried
 - ii) Minutes of the Regular Board Meeting of March 30, 2021

Moved by Trustee Bouchard and seconded by Trustee DiTomaso that the Minutes of the Regular Board Meeting of March 30, 2021 be adopted as distributed. Carried

b. Items from the Special Committee of the Whole Board Meeting of April 27, 2021

Vice Chair Soulliere reported that the Windsor-Essex Catholic District School Board convened a Special Committee of the Whole Board in-camera meeting on April 27, 2021 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, security of the property of the board, real property, labour relations, potential litigation and other matters permitted or required to be kept private and confidential under the Municipal Freedom of Information and Protection of Privacy Act.

From the April 27th in-camera meeting:

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the recommendation exempt from access under Security of the Property of the Board Matters item 10a). Carried

Moved by Trustee Soulliere and seconded by Trustee Heath that the Board receive as information the discussion exempt from access under Property Matters, item 11a). Carried

10. Communications:

a. External (Associations, OCSTA, Ministry): None

b. Internal (Reports from Administration):

i. Report: 2019-20 Community Use of Schools Annual Report

Moved by Trustee Mastromattei and seconded by Trustee Bouchard that Board receive the 2019-20 Community Use of Schools Annual Report as information. Carried

ii. Report: 2020-21 Second Interim Financial Variance Report

Moved by Trustee Polifroni and seconded by Trustee DiTomaso that the 2020-21 Second Interim Financial Variance Report be received as information. Carried

11. Committee Reports:

a. Report: French Immersion Advisory Committee Minutes of the February 10, 2021 Meeting

Moved by Trustee DiTomaso and seconded by Trustee Heath that the Board receive the Minutes of the February 10, 2021 French Immersion Advisory Committee meeting as information. Carried

b. Report: Special Education Advisory Committee Minutes of the February 18, 2021 Meeting

Moved by Trustee DiMenna and seconded by Trustee DiTomaso that the Board receive the Minutes of the Thursday, February 18, 2021 Special Education Advisory Committee meeting as information. Carried

- c. Report: Equity and Inclusion Advisory Committee Minutes of January 13, 2021

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the Minutes of the January 13, 2021 Equity and Inclusion Advisory Committee meeting as information. Carried

12. Unfinished Business: None

13. New Business:

- a. Report: Draft Amended Policy H:03 Hiring and Promotion and Draft Amended Policy A:12 Code of Ethics/Conflict of Interest, *final approval*

Moved by Trustee DiMenna and seconded by Trustee Heath that the Board provide final approval to Draft Amended Policy H:03 Hiring and Promotion and Draft Amended Policy A:12 Code of Ethics / Conflict of Interest; and

That the Board receive as information Administrative Procedures Pr H:03 Hiring and Promotion and Pr A:12 Code of Ethics / Conflict of Interest. Carried

- b. Report: Regularly Scheduled Board Meetings for July and August 2021 and 2021-22 School Year

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board adopt the attached schedule of Regular Board meetings for the 2021-2022 School Year as presented; and

That any additional meetings of the Board of Trustees for the months of July and August 2021 be held at the call of the Chair and Vice Chair. Carried

- c. Report: Unit Ventilator Replacements – Holy Names Catholic Secondary School

Trustee Bouchard's inquired whether the board anticipates unit ventilators to be installed by September in all portables manufactured prior to 2000. Due to the lack of availability, the units will not be received until October. Installation will begin shortly thereafter.

Moved by Trustee Alexander and seconded by Trustee Polifroni that approval be given to the award of contract and the issuance of purchase order for the procurement and installation of 12 unit ventilators to be installed in the portable classrooms at Holy Names Catholic Secondary School in the amount of \$576,000.00 plus HST to Trane Canada ULC. Carried

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Valentinis provided the following comments:

Once again I would like to commend our staff, students and parents for their continued perseverance and fortitude during virtual learning especially for this extended period of time. I

know it's not easy. I continue to pray that soon all students and staff can attend school together in-person.

b. Director of Education Lyons provided the following comments:

Each year, the Catholic community of Ontario engages in a week-long celebration of the unique identity and distinctive contributions of Catholic education during Catholic Education Week. This year's celebration is entitled, "Catholic Education: *Nurturing Hope*" and will be celebrated during the week of May 2 – May 7.

In keeping with the continuity of the 2020 Catholic Education theme *Igniting Hope*, the continued challenges of personal and spiritual well-being posed by the uncertainty and physical isolation of the current global crisis makes the timing and the concerns of Mental Health Week, which takes place during the same week as Catholic Education Week, all the more relevant.

Also during Catholic Education Week, Grade 8 students who would have typically gone to Muskoka Woods at this time of year will be participating in activities designed to replicate the experience under the guidance of our high school leadership students and our Muskoka Team. Besides their individual school-based activities, all Grade 8 students will also participate in inspirational virtual presentations by Father Danny Santos from the Diocese of London and motivational speaker and artist Bob Upgren.

Looking ahead, our Parent Involvement Committee is planning some great virtual information sessions on subjects such as mental health, online security, and how to pay for post-secondary education. Information will be posted on the board's web site and social media platforms as it becomes available.

A reminder, the Board's annual golf tournament is being held on Saturday, June 5th at Rochester Place Golf Course. The beneficiary of the WECD SB Golf Tournament is Charities of WECD SB. Trustees we invite you to join us for a round of golf. All staff have been invited to participate.

c. Board Chaplain Brunet experienced technical difficulties and was unable to provide comments.

16. Remarks/Questions by Trustees

Trustee Bouchard echoed Chair Valentinis' comments and expressed appreciation to board staff who are working diligently to supporting students and parents. She is continually impressed and appreciative of their efforts.

Also, Trustee Bouchard thanked those involved in the Muskoka Woods experience. It means a lot to the students.

Trustee Polifroni is appreciative of staff for the success of our students and wished all to continue to stay safe.

Trustee DiMenna commented on Jim Ingratta, a Cardinal Carter high school graduate, who is an engineer at NASA. It is wonderful to hear of graduates' successes. Dr. Saad, a retired teacher at Cardinal Carter who taught Mr. Ingratta provided comments on how proud he is of him.

Student Trustees Malott provided the following high school events:

- Our student senate met last week and we were pleased to report schools have been working hard to stay connected and involved with at home school spirit activities through social media and fundraising campaigns.
- St. Joseph's has continued to work with their house system, created to harbour stronger relationships amongst students and bring excitement into the school week. Their student council has set up various activities for their peers that can be completed to gain points for their house such as quick thinking games, photo challenges and an upcoming game of bingo that will be played through social media.
- Assumption has been following through with their Wellness Wednesday events, recognising the importance of nurturing a healthy mind to cope with the challenges of learning during a lockdown. They are in early stages of starting an Instagram cooking show where their Prime Minister shows off fun recipes that students can learn and try themselves.
- Catholic Central will be collecting monetary donations to purchase feminine hygiene products for a Tampon Tuesday campaign, set to begin within the next month.

17. Pending Items: None

18. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- **Tuesday, May 11, 2021 - Special**
- Tuesday, May 25, 2021
- Tuesday, June 8, 2021
- **Tuesday, June 15, 2021**

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

19. Adjourn to In-Camera meeting, if required: Not Required

20. Closing Prayer – Trustee Heath closed the meeting with a prayer.

21. Adjournment – There being no further business, the Regular Board meeting of April 27, 2021 adjourned at 7:37 p.m.

Draft for Approval

Fulvio Valentinis
Chairperson of the Board

Terry Lyons
Director of Education & Secretary of the Board



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fulvio Valentinis
DIRECTOR OF EDUCATION: Terry Lyons

Special Meeting
Date:
May 11, 2021

BOARD REPORT

Public ☒ **In-Camera** ☐

PRESENTED FOR: Information ☒ Approval ☐

PRESENTED BY: Special Education Advisory Committee – Trustee Members

SUBMITTED BY: Terry Lyons, Director of Education
Emelda Byrne, Associate Director of Education Student Achievement K-12

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)**
MINUTES OF THE MARCH 25, 2021 MEETING

RECOMMENDATION:

**That the Board receive the Minutes of the Thursday, March 25, 2021
Special Education Advisory Committee meeting as information.**

SYNOPSIS:

The Special Education Advisory Committee (SEAC) is an advisory committee mandated through the Education Act as a standing committee of each school board. All minutes of the Special Education Advisory Committee are to be received by the Board.

BACKGROUND COMMENTS:

The Special Education Advisory Committee reports to the school board and makes recommendations to the board regarding special education programs and services. Regulation 464/97 sets out requirements for school boards with respect to Special Education Advisory Committees and outlines their role, membership, and scope of activities. The regulation requires SEACs to meet at least ten times in each school year.

FINANCIAL IMPACT:

N/A

TIMELINES:

The March 25, 2021 SEAC minutes were approved at the April 22, 2021 meeting. The next SEAC meeting is scheduled for May 20, 2021.

APPENDICES:

- Special Education Advisory Committee Minutes of Thursday, March 25, 2021.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	April 27, 2021
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	April 27, 2021
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	April 27, 2021



Windsor-Essex Catholic District School Board

1325 California Ave., Windsor, ON N9B 3Y6

Phone: (519) 253-2481 Fax: (519) 253-0620

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

DATE: Thursday March 25, 2021 TIME: 6:00 p.m.

VIRTUAL: GoogleMeet

Trustees

Lisa Soulliere, Chair - Trustee Member

Mary DiMenna - Trustee Member

Administration

Melissa Farrand - Superintendent of Education K-12

Principal's Association

John Riberdy, Principal

Ministry of Education

Joy Antoniuk - Education Officer

Association Representatives

Melanie Allen - VIEWS

Joanna Zeiter - Easter Seals

Colleen Switzer - Community Living Essex County / Windsor

Anne Marie Domsic - Learning Disabilities Association

Sarah Stanton, Vice Chair - Up About Down (Windsor-Essex Down Syndrome Association)

RoseMarie Lamug - Integration Action for Inclusion in Education and Community (Ontario)

MINUTES

1. Call to order and Opening Prayer - 6:00pm by Chair, Trustee Lisa Soulliere
2. Recording of Attendance
Present: Trustee Lisa Soulliere, Trustee Mary DiMenna, Principal, John Riberdy, Anne Marie Domsic, Joanna Zeiter, RoseMarie Lamug, Melanie Allen
Regrets: Colleen Switzer, Sarah Stanton
3. Approval of Agenda
Motion by RoseMarie Lamug and seconded by Mary DiMenna to approve the Special Education Advisory Committee Agenda as presented for the March 25, 2021 meeting. Carried.
4. Welcome/Introductions - Welcome Special Education Coordinator Ken McCarthy
5. Presentation - Ken McCarthy - Specialized Equipment Amount (SEA) Equipment and Programming
6. Disclosure of Pecuniary Interest - none
7. Approval of February 18, 2021 Minutes
Motion by RoseMarie Lamug and seconded by Anne Marie Domsic to approve the Special Education Advisory Committee Minutes as distributed from the February 18, 2021 meeting. Carried.
8. Business Arising - Add high school transitions presentation to future agenda
9. Information Items - none
10. Report from Chair
 - a. Hastings and Prince Edward District School Board letter to Hastings Prince Edward Public Health - It was noted that some of the local medical community are being proactive in regard to prioritizing people with special needs to receive a COVID vaccine.
11. Report from Trustees
 - a. Trustee DiMenna's report - Tender was approved for the new Catholic Central High School build; Terry Lyons announced his retirement effective July 31, 2021
12. Report from Superintendent of Education
 - a. Quadmester 4 starts on April 19, 2021 after the April break (April 12-16)

- b. Ontario Secondary School Literacy Test (OSSLT) for grade 10s was not administered during the 2019/2020 school year due to covid. This year the Grade 11 students participated in OSSLT to meet the graduation requirement.
- c. March break is moved to April 12-16, 2021
- d. April 23, 2021 is a secondary professional development day. Topics include health and safety, mental health, and anti-bullying.
- e. Special Education Plan Amendments for 2021 will be brought forward to the SEAC April meeting.

13. New Business

- a. Special Education Advisory Committee meeting of April 15, 2021 change to April 22, 2021 at 6:00pm

14. Association Reports

VIEWS for the Visually Impaired - no report

Easter Seals - no report

Community Living Windsor / Essex - no report

Learning Disabilities Association of Windsor-Essex - no report

Up About Down - no report

Integration Action for Inclusion in Education and Community - no report. Commented that more comprehensive information be provided to families in regard to transitioning to post secondary pathways.

15. Closing Prayer - John Riberdy

16. Adjournment - 6:57pm

Next meeting is scheduled for Thursday, April 22, 2021 at 6:00 p.m.



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fulvio Valentinis
DIRECTOR OF EDUCATION: Terry Lyons

Special Meeting
Date:
May 11, 2021

BOARD REPORT

Public ☒ **In-Camera** ☐

PRESENTED FOR: Information ☐ Approval ☒

PRESENTED BY: Senior Administration

SUBMITTED BY: Terry Lyons, Director of Education
Penny King, Executive Superintendent of Business

SUBJECT: 2021-22 CAPITAL PRIORITIES

RECOMMENDATION:

That approval be given to the 2021-22 Capital Priorities and to submission of the projects and business cases to the Ministry of Education by May 21, 2021.

SYNOPSIS:

The Ministry of Education has requested all school boards to submit their capital funding requests by May 21, 2021. This report provides a summary of two capital priorities projects of the Board and recommends submission of these priorities and associated business cases to the Ministry by the noted date.

BACKGROUND COMMENTS:

By Memorandum B05 dated March 24, 2021, the Ministry of Education requested school boards identify up to 10 of their most urgent Capital Priorities projects for new schools, retrofits, and additions that need to be completed by the 2024-25 school year. School boards were asked by the Ministry to submit funding requests and associated business cases by May 21, 2021.

To be considered for this round of funding, the project must meet one or more of the following three category descriptions:

Accommodation Pressure

Projects will accommodate pupils where enrolment presently is or is projected to persistently exceed capacity at a school or within a group of schools, and students are currently housed in non-permanent space (e.g., portables).

School Consolidation and Facility Condition

Projects that support the reduction of excess capacity in order to decrease operating and renewal costs, and/or address renewal need backlogs. These projects may also

“Building communities of faith, hope and service”

provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects associated with consolidations and/or closures that require a Pupil Accommodation Review that has yet to be completed will not be eligible for funding purposes.

French Language Accommodation

Projects will provide access to French-language facilities where demographics warrant. Such projects will only be considered for funding if the school board can demonstrate that a French-language population is not being served by existing French-language school facilities.

Projects matching the following descriptions will not be considered for Capital Priorities funding purposes:

- Projects addressing an accommodation pressure as a result of a specialized or alternative program such as French Immersion;
- Projects for additional child care space that is not associated with a priority school project (i.e., stand-alone child care project);
- Projects associated with consolidations and/or closures where a Pupil Accommodation Review has not been completed;
- Requests for Land Priorities funding for site acquisitions;
- Projects addressing the renewal needs of a facility; and
- Projects addressing school board administrative space.

Based on the above parameters, the Capital Priorities projects identified by the Board are as follows:

1. St. Joseph Secondary School - Addition

An 8 classroom addition is being recommended to accommodate pupils at this location where the Board is experiencing a consistent growth in enrolment and to replace some of the space provided by the 4 portables currently on site and the 2 portables scheduled to be placed at the site in the summer of 2021.

2. L.A. Desmarais – New Elementary School

A new elementary school is being recommended to accommodate pupils at this location where the Board is experiencing a consistent growth in enrolment and to replace the space provided by the 4 portables currently on site.

It is being recommended that the two projects identified above and the associated business cases be submitted to the Ministry of Education by May 21, 2021.

FINANCIAL IMPACT:

Ministry funding approval is required to proceed with the identified projects.

TIMELINES:

Business cases for the identified projects, consistent with the templates provided in the Ministry's School Facilities Inventory System (SFIS), are due to the Ministry of Education by May 21, 2021.

APPENDICES:

N/A

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	May 4, 2021
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	May 4, 2021
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 4, 2021