



# Windsor-Essex Catholic District School Board

## STUDENT TRUSTEES

### T:01 Student Trustees – Appendix A

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## CONSTITUTION

### Article I – Name

- 1.1 The name of this advisory group shall be the Windsor-Essex Catholic District School Board Secondary School Student Senate.

### Article II – Mission Statement

- 2.1 The Windsor-Essex Catholic District School Board Secondary School Student Senate shall promote the mission, vision and goals of the Windsor-Essex Catholic District School Board and within this jurisdiction exercise secondary student consultation and representation.

### Article III – Composition

- 3.1 Every secondary school within the jurisdiction of the Windsor-Essex Catholic District School Board shall have three representatives as members of the Senate:
  - i) Two students elected by the student body.
  - ii) The Prime Minister, or in cases where the Prime Minister is one of the students elected under section 3.1 (i), the Deputy Prime Minister of the Student Council.
- 3.2 A recognized Catholic High School is defined as any secondary school affiliated with the Windsor-Essex Catholic District School Board.
- 3.3 Where a student, as defined in section 3.7 of Board Policy T: 01 Student Trustees, is selected to participate as a member of the Minister's Student Advisory Council, the student will hold a non-voting position on and act as a resource to the Windsor-Essex Catholic District School Board Student Senate. The student will not be eligible to hold any other position on the senate.
- 3.4 The Student Trustees shall lead the Student Senate as co-chairpersons.
- 3.5 The senate shall hold elections for the position of:
  - a. Secretary

**Article IV – Eligibility of Members**

- 4.1 All members other than the Student Trustees of the WECDSB Student Senate shall be eligible to run for the position of Secretary.
- 4.2 If at any time during the school year a Student Representative ceases to be a WECDSB student, they shall be replaced by an individual from their secondary school who will continue their duties for the remainder of that term on the Senate.

**Article V – Duties**

- 5.1 The duties of the members of the Student Senate shall commence with the day of the inaugural meeting (in the month of September) and terminate as of the final Student Senate meeting (in the month of June).

**The Student Trustees**

- 5.2 Shall create the agenda for the meetings of the Senate in consultation with the Student Representatives. The Superintendent of Education responsible for Student Trustees shall approve the agenda prior to circulation amongst the Student Senate.
- 5.3 Shall be the official representatives and spokespersons of the WECDSB Student Senate.
- 5.4 Shall communicate the Board’s decisions and plans to the Student Representatives.
- 5.5 Shall exercise effective communication of the Senate’s concerns, needs and achievements to the Windsor-Essex Catholic District School Board.
- 5.6 May seek approval from the Chair of the Board and the Director of Education in accordance Board Policy, to be members of the Ontario Student Trustees’ Association – l’Association des élèves conseillers et conseillers de l’Ontario, also known as OSTA-AECO and/or to participate in events or to attend meetings conducted by OSTA-AECO, The Ontario Catholic School Trustees Association or the Diocese of London. Subsequent to attending such events, Student Trustees shall report all significant findings to both the Board as well as the Student Senate.

**Secretary:**

- 5.7 Shall record the attendance of members at all meetings.
- 5.8 Shall make and maintain formal minutes of the meetings of the Student Senate. A summary of these minutes shall be distributed to all members of the Student Senate, the Superintendent of Education responsible for Student Trustees, and the Board of Trustees.
- 5.9 Shall assist the Student Senate in the preparation of reports if called upon to do so.

**Article VI – Faith and Leadership Development Conference**

- 6.1 It shall be the responsibility of the Student Senate to plan and host a conference for all high school student council members in the Board.
- 6.2 The conference shall promote and develop leadership and faith and shall be held in the fall of each school year.
- 6.3 The agenda and guest speakers must be established in consultation with the Superintendent of Education and must be approved by the Superintendent of Education prior to the event.

**Article VII – Meetings**

- 7.1 The Co-Chairs of all meetings shall be the Student Trustees.
- 7.2 Meetings can be called by the Student Trustees at any time.
- 7.3 Meetings shall be held at least once every month.
- 7.4 Consensus will be the basis upon which decision-making takes place.
- 7.5 In order to be an official meeting a quorum of five (5) secondary school representatives must be present along with one of the Student Trustees.

**Article VIII – Amendments to the Constitution**

- 8.1 Any recommended amendments or changes to this constitution must come to the Windsor-Essex Catholic District School Board for approval.
- 8.2 Amendments may be proposed by any Student Senate member but must be agreed upon by two-thirds of the membership at an official meeting of the Student Senate.

Approved: May 23, 2023