



1325 California Avenue
Windsor, ON N9B 3Y6
BOARD CHAIRPERSON: Fulvio Valentinis
DIRECTOR OF EDUCATION: Emelda Byrne

AUDIT COMMITTEE - PUBLIC MEETING MINUTES

Wednesday, June 15, 2022 at 6:00 p.m.
Google Meet Virtual Meeting

PRESENT:

Audit Committee Members:

Peter Wasylyk (Community member - Chair)
Mary DiMenna (Board member)
Vanessa DaDalt (Community member)

Tony Polifroni (Board member)
Fulvio Valentinis (Board member)

Administrative Resource Personnel:

Penny King, Executive Superintendent of Business
Susan Swiatoschik, Senior Manager of Finance
Dave Lennie, Manager of Finance (A)
Melissa Farrand, Executive Superintendent of Student Achievement K-12 (*left meeting at 6:08 p.m.*)

Representative of Internal Audit Firm:

Christopher O'Connor, PwC Partner, Site Leader - Risk Assurance Services, Southwestern Ontario (*left meeting at 6:14 p.m.*)
Bhavani Satwika Pingali, PwC Senior Associate Risk Assurance Services (*left meeting at 6:14 p.m.*)

Recorder: E. Grubestic

1. Call to Order and Opening Prayer - Chair Wasylyk called the meeting to order at 6:02 p.m.
2. Recording of Attendance - All Committee members were present.

PwC Representatives Christopher O'Connor and Bhavani Satwika Pingali were present to speak to the Internal Audit agenda items.

Melissa Farrand, Executive Superintendent of Student Achievement K-12 was present as administration resource to the 2021-22 Internal Audit Report - Enrolment (Recruitment/Retention).

3. Approval of Agenda

Moved by: V. DaDalt

Seconded by: M. DiMenna

THAT the June 15, 2022 Audit Committee meeting agenda be approved as presented. Carried.

4. Disclosure of Interest Pursuant to the *Municipal Conflict of Interest Act* - None.
5. Resolve into Closed Session

Moved by: V. DaDalt

Seconded by: T. Polifroni

THAT the Audit Committee meeting of June 15, 2022 resolve into Closed Session at 6:03 p.m., pursuant to the Education Act - Section 207 to consider security of the property of the board matters; contractual matters; and, specific matters permitted or required to be kept private and

confidential under the Freedom of Information and Protection of Privacy Act. Carried.

6. Closed Session

7. Rise and Report into Open Session

Moved by: V. DaDalt Seconded by: T. Polifroni
THAT the Audit Committee meeting of June 15, 2022 reconvene into Open Session at 6:23 p.m. Carried.

Moved by: M. DiMenna Seconded by: V. DaDalt
THAT the Audit Committee minutes of February 3, 2022 Closed session be approved as distributed 6a. Carried.

Moved by: M. DiMenna Seconded by: V. DaDalt
THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Security of the Board, item 6b(i). Carried.

Moved by: V. DaDalt Seconded by: M. DiMenna
THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Security of the Board, item 6b(ii). Carried.

Moved by: M. DiMenna Seconded by: F. Valentinis
THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Protected Information matters, item 6c(i). Carried.

8. Open Session Items

a) Approval of Minutes - February 3, 2022 Public Session

Moved by: V. DaDalt Seconded by: T. Polifroni
THAT the Minutes of the February 3, 2022 Audit Committee Public Session Meeting be approved as distributed. Carried.

b) Annual Evaluation of Internal Audit - Assign Process

V. DaDalt agreed to coordinate the performance assessment process among the committee members and return a consolidated evaluation form to S. Swiatoschik. The annual evaluation of Internal Audit will be placed on the next agenda for the committee's final consideration and disposition.

c) 2022-23 Meeting Schedule and Work Plan - The 2022-23 Meeting Schedule and Work Plan was reviewed and approved by consensus.

9. Other Business / Questions - None.

10. Next Meeting Dates

- Wednesday, September 21, 2022 at 6:00 p.m.
- Monday, November 10 or 14, 2022 at 6:00 p.m.
- Wednesday, April 12, 2023 at 6:00 p.m. (*Tentative, only if required*)
- Wednesday, June 14, 2023 at 6:00 p.m.

11. Closing Prayer and Adjournment - The meeting adjourned at 6:29 p.m. at the call of the Chair.



Peter Wasyluk
Audit Committee Chairperson