


Windsor-Essex Catholic District School Board



Section: Students

POLICY:
ST:22 Home Instruction

NUMBER:	ST:22
EFFECTIVE:	May 2005 Feb.22, 2022
AMENDED:	
RELATED POLICIES:	See References
REPEALS:	
REVIEW DATE:	2027-2028

1.0 OBJECTIVE

To provide students who are convalesced for a time, the opportunity to continue with their studies until such time that they are able to return to school.

2.0 GUIDING PRINCIPLES

A Principal, subject to the approval of the assigned Supervisory Officer, may arrange for Home Instruction to be provided for a student when,

- a) **medical evidence that the student cannot attend school is provided to the Principal; and**
- b) **the Principal is satisfied that Home Instruction is required. (Regulation 298, subsection 11(11)).**

- 2.1 When a Principal of a school becomes aware that a student will be absent for an extended period of time (more than three (3) weeks), the Principal may make provisions for Home Instruction.
- 2.2 The provision of Home Instruction will be re-evaluated by the Principal/Board after each semester for secondary school students and after each term for students in elementary school.
- 2.3 No child or youth should be enrolled for Home Instruction without the school having received a medical referral form completed by the appropriate medical practitioner. (Appendix A)
- 2.4 The presence of one of the following conditions is assumed:
 - A convalescent phase of an acute illness
 - A period of confinement to home or hospital following a traumatic episode or a surgical procedure that will require at least three (3) weeks of restricted activity.
- 2.5 It should be noted that a student with an infectious disease is not eligible for in-person Home Instruction during the contagious stages of the disease. A virtual learning option may be offered if applicable or schoolwork and/or assignments can be provided for the student by the classroom teacher upon request from the parent. Such work/assignments

will only be provided if it is deemed by the school personnel that the student is willing and able to complete the work/assignments given.

- 2.6 Home Instruction will normally begin no sooner than three (3) weeks from last date of attendance at school. This ‘waiting period’ may be waived if the Principal is made aware of the need for Home Instruction well in advance of the first day of the anticipated absence of the student.
- 2.7 It is understood that the Home Instruction arrangement is a temporary measure to assist the student in making the transition back to regular school attendance. The provision of Home Instruction for students shall be limited as indicated in Regulation 298 subsection 11(11) School Attendance Register Policy and Board Policy and Administrative Procedure PR ST:22 Home Instruction.
- 2.8 The Windsor-Essex Catholic District School Board is committed to the principles of equity and inclusive education, consistent with our Catholic teachings, which value and promote human rights and social justice in all Board policies, programs, guidelines, operations and practices.

3.0 RESPONSIBILITY

- 3.1 The Director of Education shall ensure that administrative procedures are developed that are in compliance with the principles and directives of this policy and with the Education Act.

4.0 REVIEW AND EVALUATION

- 4.1 The effectiveness of this policy shall be assessed through trustee, staff and community satisfaction measures.
- 4.2 This policy will be reviewed in the 2027-2028 policy review cycle.

5.0 REFERENCES

Regulation 298 subsection 11(11)
Education Act