

4. Approval of Agenda

Moved by: R. Laforest

Seconded by: M. DiMenna

THAT the September 23, 2020 Audit Committee meeting agenda be approved as presented.
Carried.

5. Disclosure of Interest Pursuant to the *Municipal Conflict of Interest Act* - None.

6. Annual Written Disclosure of Interest Pursuant to *Ontario Regulation 361/10 Audit Committees*

Committee members were reminded to provide their Annual Written Disclosure of Conflict to administration by email.

7. Resolve into Closed Session

Moved by: T. Polifroni

Seconded by: R. Laforest

THAT the Audit Committee meeting of September 23, 2020 resolve into Closed Session at 6:10 p.m., pursuant to the Education Act – Section 207 to consider security of the property of the board matters, and specific matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. *Carried.*

8. Closed Session Items

- a) Approval of Minutes - June 17, 2020 Closed Session
- b) Internal Audit Oversight Function
 - i. Internal Audit Planning Material - Update and Validation
 - ii. 2020-21 Internal Audit Plan (*recommend approval to the Board of Trustees*)
 - iii. Audit Committee's 2019-20 Assessment of Internal Audit

C. O'Connor, S. Bedi and G. Da Pozzo, PricewaterhouseCoopers LLP left the meeting at 6:33 p.m.

- c) External Audit Oversight Function
 - i. 2019-20 Fiscal Year External Audit Plan/Scope
- d) Other Business / Questions of a Closed Session Nature
 - i. Audit Committee's 2019-20 Annual Report to the Board of Trustees

9. Rise and Report into Open Session

Moved by: R. Laforest

Seconded by: T. Polifroni

THAT the Audit Committee meeting of September 23, 2020 resolve into Open Session at 6:51 p.m.
Carried.

Moved by: F. Valentinis

Seconded by: M. DiMenna

THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Security of the Board, item 8b(i) Internal Audit Planning Material - Update and Validation.
Carried.

Moved by: R. Laforest

Seconded by: F. Valentinis

THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Security of the Board, item 8b(ii) 2020-21 Internal Audit Plan. *Carried.*

Moved by: M. DiMenna

Seconded by: T. Polifroni

THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Protected Information matters, item 8b(iii) Audit Committee's 2019-20 Assessment of Internal Audit. *Carried.*

Moved by: F. Valentinis

Seconded by: R. Laforest

THAT the Audit Committee approve the recommendation to the Board of Trustees regarding a matter exempt from access under Security of the Board, item 8c(i) 2019-20 Fiscal Year External Audit Plan/Scope. Carried.

Moved by: M. DiMenna

Seconded by: R. Laforest

THAT the Audit Committee approve the recommendation regarding a matter exempt from access under Security of the Board, item 8d(i) Audit Committee's 2019-20 Annual Report to the Board of Trustees. Carried.

10. Open Session Items

a) Approval of Minutes - June 17, 2020 Public Session

Moved by: F. Valentinis

Seconded by: T. Polifroni

THAT the Minutes of the June 17, 2020 Audit Committee Public Session Meeting be approved as distributed. Carried.

b) Community Committee Members' Term Appointments - Verbal Update

Further to the update provided at the June 17, 2020 meeting, S. Swiatoschik reported that the activities related to the appointment of a second community committee member have since proceeded, with an interview held on September 22. It is anticipated a recommendation for both community member appointments will be presented for approval of the Board of Trustees at its October 13 In-Camera meeting, with approval being finalized at the October 27 Public board meeting. In the meantime, R. Laforest has agreed to remain a committee member until the Board of Trustees has appointed a new member for the 2020-23 term.

Board Chair F. Valentinis thanked R. Laforest, on behalf of the committee for his dedication and for the work he has done for the Board during his two three-year terms as a volunteer committee member.

Moved by: F. Valentinis

Seconded by: R. Laforest

THAT the verbal update on Community Committee Membership Update be received as information. Carried.

c) Audit Committee's 2019-20 Annual Report to the Ministry of Education

Moved by: M. DiMenna

Seconded by: R. Laforest

THAT the Audit Committee's Annual Report to the Board of Trustees and Ministry of Education for the 2019-20 Fiscal Year be approved. Carried.

d) 2019-20 Self-Assessment of the Audit Committee Performance (Assign process)

By consensus, it was agreed that V. DaDalt will coordinate the self-assessment process among committee members, and return a consolidated assessment form for review and further discussion at the November meeting.

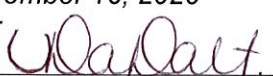
11. Other Open Session Business / Questions – None.

12. Next Meeting Dates / Review of 2020-21 Work Plan

- Monday, November 16, 2020 at 6:00 p.m.
- Wednesday, April 14, 2021 at 6:00 p.m. (*Tentative, only if required*)
- Wednesday, June 16, 2021 at 6:00 p.m.

13. Closing Prayer and Adjournment - The meeting adjourned at 7:04 p.m. at the call of the Chair.

Approved on: November 16, 2020

Original signed by: 

Vanessa DaDalt
Audit Committee Chairperson