



1325 California Avenue
Windsor, ON N9B 3Y6
BOARD CHAIRPERSON: Fulvio Valentinis
DIRECTOR OF EDUCATION: Terry Lyons

**AUDIT COMMITTEE
MINUTES - PUBLIC SESSION**
Tuesday, November 19, 2019 at 6:00 p.m.
Windsor Essex Catholic Education Centre
Video Conference Room

PRESENT:

Audit Committee Members:

Vanessa DaDalt (Community member - Chair)
Mary DiMenna (Board member)
Randy Laforest (Community member)

Tony Polifroni (Board member) *(left at 7:20 p.m.)*
Fulvio Valentinis (Board member)

Administrative Resource Personnel:

Penny King, Executive Superintendent of Business
Susan Swiatoschik, Senior Manager of Finance
Colleen Norris, Superintendent of Human Resources *(left at 6:40 p.m.)*

Representative of Internal Audit Firm:

Suk Bedi, PwC Director, Risk Assessment Services *(participated electronically - left at 6:45 p.m.)*

Representative of External Audit Firm:

Ferruccio Da Sacco, CPA, CA, Partner, BDO Canada LLP

Recorder: D. Steffens

1. Call to Order and Opening Prayer - Chair V. DaDalt called the meeting to order at 6:06 p.m.
2. Recording of Attendance - All Committee members present. Trustee Polifroni left the meeting at 7:20 p.m. due to a scheduling conflict. PwC Representative S. Bedi participated by teleconference.
3. Approval of Agenda

Moved by: F. Valentinis Seconded by: M. DiMenna

THAT the November 19, 2019 Audit Committee meeting agenda be approved as presented.

Carried.

4. Disclosure of Interest Pursuant to the *Municipal Conflict of Interest Act* - None.

As a matter of record, Committee Member R. Laforest submitted a signed Disclosure of Interest pursuant to the requirements of *Ontario Regulation 361/10 Audit Committees*.

5. Resolve into Closed Session

Moved by: R. Laforest Seconded by: M. DiMenna

THAT the Audit Committee meeting of November 19, 2019 resolve into Closed Session at 6:08 p.m., pursuant to the Education Act – Section 207 to consider security of the property of the board matters; and, specific matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. *Carried.*

c) Community Committee Members' Term Appointments

P. King reported that both community members' terms are set to expire on June 30, 2020. It is expected the membership recruitment activities will be finalized for Board approval at its June 9, 2020 In-Camera meeting.

Moved by: M. DiMenna

Seconded by: R. Laforest

THAT the update on Community Committee Members' Term Appointments be received as information. Carried.

9. Other Business / Questions - None.

10. Next Meeting Dates / Review of 2019-20 Work Plan

- Wednesday, April 15, 2020 at 6:00 p.m. (*Tentative, if required*)
- Wednesday, June 17, 2020 at 6:00 p.m.

11. Closing Prayer and Adjournment - There being no further business, the Audit Committee meeting of November 19, 2019 adjourned at 7:31 p.m.



Vanessa DaDalt

Audit Committee Chairperson