WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

Currency Date:
13-Apr-10

FLOWCHART OF PROCEDURE FOR DEVELOPMENT OF POLICIES

Students, parents, staff, community

Bring Policy Proposal to

Trustees

Bring Policy Proposal to

Manager of Human Resources and Policy Development

Director of Education

Policy Working Subcommittee

(A subcommittee of Executive Council established by Director to co-ordinate staff efforts in policy process)

Subcommittee works with appropriate departments to draft report with draft policy and scoping document

Executive Council

Upon approval for consideration, Draft proposal to be posted on Bd website for at least 1 month (wherever possible) for comments by parents, school councils, and members of community.
Stakeholders directly affected to provide feedback.
Diocesan officials invited to comment.

(should Council not approve proceeding, Board advised as per procedure)

Director of Education

Presents to Bd approved, revised draft policy, accompanied by Bd report.

(4.8 of Policy A:01)

Revised draft policy shall include results of consultation process.

Revised Draft Before Board For Approval in Principle

To Board For Final Approval

Formatted in conventions issued.
Copies of approved policy posted on website
Electronically forwarded to all schools and stakeholders.