



**2009 - 10 ANNUAL PLAN FOR POLICY REVIEW & DEVELOPMENT  
AND  
REPORT ON EFFECTIVENESS OF POLICIES FOR REVIEW**

*(This plan represents a tracking of all current Board policies endorsed for review in 2009 - 10 and prior.)*

<b>POLICY REVIEW AND DEVELOPMENT STATUS</b>						
Policy Review / New Policy Initiated	Under Review by Working Subcommittee	Scoping Document to Executive Council for Review & Direction	Draft Posted for Public Consultation	Board Approval In Principle	Public Comment	Final Board Approval
▲						
<ul style="list-style-type: none"> <li>◆ <b>A: 30 Privacy</b> (new policy)</li> <li>◆ <b>B: 06 Facility Maintenance</b> (revoking B: 02 Mould in Portable Classrooms)</li> <li>◆ <b>F: 02 Purchasing/Disposal of Assets</b> (revoking F: 03 Appointment of Architect for Major Projects and A: 10 Disposal of Assets)</li> <li>◆ <b>H: 09 Assault on Employee and Pr H: 09 Assault on Employee</b></li> <li>◆ <b>H: 10 Employee Injuries/Illness</b></li> <li>◆ <b>H:15 Transfer of Principals and Vice-Principals and Pr H: 15 Transfer of Principals and Vice-Principals</b></li> <li>◆ <b>SC: 08 Child Abuse Reporting and Pr SC: 08 Procedure for Reporting Suspected Child Abuse/Maltreatment</b></li> <li>◆ <b>ST: 24 Special Education Equipment (new policy) and Pr ST: 24 Special Education Equipment</b></li> </ul> <p><b>STATUS:</b> The Policies listed above have been reviewed and amendments/new policies were given final approval by the Board in the 2008-2009 school-year.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> The above policies/procedures have been approved and endorsed for review in the 2011-2012 policy review cycle.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>A: 23 Microwave Ovens in Elementary School Classrooms</b></li> <li>◆ <b>H: 03 Hiring Procedures Teachers</b></li> <li>◆ <b>H: 04 Criminal Reference Check</b></li> <li>◆ <b>SC: 17 Video Security Surveillance</b></li> <li>◆ <b>H: 20 Performance Management Director of Education</b></li> </ul> <p><b>STATUS:</b> The draft policies listed above have been prepared and approved by Executive Council for consultation. Draft documents have been distributed to stakeholders and posted for public consultation.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> It is proposed that the draft policies will be presented to the Board for preliminary approval prior to January 2010.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>SC: 01 Catholic School Councils</b></li> <li>◆ <b>SC: 05 Blessing and Opening of New Schools</b></li> <li>◆ <b>ST: 19 Appropriate Dress</b></li> </ul> <p><b>STATUS:</b> The above policies are currently under review and have proven generally effective. Only minor amendments are anticipated.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> Draft amended policies to be forwarded to the Board for approval over the course of the 2009-2010 school year.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>A: 01 Policy Development and Approval Process</b></li> <li>◆ <b>A: 04 Travel, Meal, Professional Development and Compensation for Use of Auto</b></li> <li>◆ <b>A: 05 Pupil Accommodation Review</b></li> <li>◆ <b>A: 21 Child Care</b></li> <li>◆ <b>A: 27 Purchasing Cards</b></li> <li>◆ <b>A: 28 Advertising Expenditures</b></li> <li>◆ <b>A: 29 Advocacy Expenditures</b></li> <li>◆ <b>F: 04 Sweatshop Free Purchasing</b></li> <li>◆ <b>H: 19 Violence Prevention in the Workplace</b></li> <li>◆ <b>ST: 11 Medication Administration at School (Including Epi-Pen)</b></li> <li>◆ <b>T: 02 Conventions, Meetings, Out of Pocket Expenses</b></li> </ul> <p><b>STATUS:</b> The above policies have been approved in the last years and have proven generally effective.</p> <p>Policies A: 04 Travel, Meal, Professional Development and Compensation for Use of Auto, A: 27 Purchasing Cards and T: 02 Conventions, Meetings, Out of Pocket Expenses currently under review in light of new guidelines and the recent Ministry Operational Review.</p> <p>Policy H: 19 Violence Prevention in the Workplace will be reviewed according to legislation that may arise out of Bill 168 (<i>An Act to amend the Occupational Health and Safety Act with respect to violence and harassment in the workplace and other matters.</i>)</p> <p>A: 05 Pupil Accommodation Review will be reviewed for compliance with new Ministry guidelines for approval by April 2010.</p> <p>Policy F: 04 Sweatshop Free Purchasing will be reviewed with the assistance of the members of the Catholic Affiliate for the Workers Rights Consortium of which the WECDSD is now a part.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> Reviews shall proceed through the 2009-2010 school year as detailed above.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>A: 12 Code of Ethics/Conflict of Interest</b></li> <li>◆ <b>A: 20 Transportation</b></li> <li>◆ <b>A: 22 School Boundary</b></li> <li>◆ <b>H: 07 Selection Process Principals and Vice Principals</b></li> <li>◆ <b>H: 18 Internet Acceptable Use – Employees</b></li> <li>◆ <b>SC: 10 Crisis/Trauma Response Plan</b></li> <li>◆ <b>SC: 12 Co-Instructional Activities</b></li> </ul> <p><b>STATUS:</b> Reviews of the above policies have been carried over from the prior review cycle. The Subcommittee will utilize the new Consortium transportation procedures to review and amend Policy A: 20 Transportation. Policy A: 22 School Boundary will be reviewed in conjunction with A: 05 Pupil Accommodation Review for consistency with the new pupil accommodation review guidelines. A: 12 Code of Ethics/Conflict of Interest, SC: 12 Co-Instructional Activities and H: 07 Selection Process Principals and Vice Principals will be reviewed after consideration for pending legislation. Substantive amendments are anticipated.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> The above policies are being reviewed and are in varying degrees of policy development. Draft proposals will be brought forward to the Board over the course of the 2009-2010 school year.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>A: 07 Channels of Communication</b></li> <li>◆ <b>A: 13 Board Solicitor</b></li> <li>◆ <b>A: 14 Antiracism and Ethno-cultural Equity</b></li> <li>◆ <b>A: 16 Information/Materials Distribution to Parents</b></li> <li>◆ <b>A: 17 Educational Research and related Surveys</b></li> <li>◆ <b>A: 18 Continuing Education/Summer School Programs Policy</b></li> <li>◆ <b>H: 08 Workplace Harassment</b></li> <li>◆ <b>H: 11 Drug and Alcohol Abuse by Employees</b></li> <li>◆ <b>H: 13 HIV Presence in Employees</b></li> <li>◆ <b>H: 14 Teacher Exchanges</b></li> <li>◆ <b>H: 17 Employees’ Acceptable Use of Electronic Access, Information Technology and Data</b></li> <li>◆ <b>SC: 09 School Volunteers</b></li> <li>◆ <b>SC: 13 Release of Student Information</b></li> <li>◆ <b>ST: 01 Student Admission (Elementary)</b></li> <li>◆ <b>ST: 02 Student Admission (Secondary)</b></li> <li>◆ <b>ST: 04 Attendance and Punctuality</b></li> <li>◆ <b>ST: 10 SALEP (Supervised Alternative Learning for Excused Pupils)</b></li> <li>◆ <b>ST: 12 Student Pregnancy</b></li> <li>◆ <b>T: 01 Student Trustee Policy</b></li> </ul> <p><b>STATUS:</b> The above policies have been scheduled for first review in the 2009-2010 policy review cycle.</p> <p><b>PLAN FOR REVIEW/DEVELOPMENT:</b> Reviews will be under taken on a priority basis.</p>						

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<ul style="list-style-type: none"> <li>◆ <b>Nutrition and Healthy Eating in Schools (New Policy - Board Motion)</b> – a preliminary draft has been prepared and a finalized draft will be forwarded to Executive Council for approval for consultation</li> <li>◆ <b>Conflict Resolution (New Policy - Board Motion)</b> – to be reviewed with consideration for Ministry governance guidelines.</li> <li>◆ <b>Accessibility Standards for Customer Service Policy (New Policy - Legislation)</b> – preliminary draft has been prepared and a finalized draft will be forwarded to Executive Council for approval for consultation. Draft will be brought to the Board in November/December for implementation by January 2010, as per legislation.</li> <li>◆ <b>Equity and Inclusive Education Policy (New Policy - Legislation)</b> – as per Ministry PPM No. 119 and applicable legislation.</li> <li>◆ <b>New School Construction Standards (New Policy)</b> - anticipating provincial standards to be introduced</li> <li>◆ <b>Lockdown Procedures and Police / School Board Protocols (New Policy)</b> - As per Ministry directive</li> <li>◆ <b>H: 20 Performance Management – Director of Education (Existing Policy Review)</b> – anticipating minor amendments to timelines and process.</li> <li>◆ <b>T: 04 Electronic Participation in Board Meetings (Existing Policy Review - Board Motion)</b> - to be reviewed in conjunction with the review of Board By-Laws and with consideration of applicable legislation</li> <li>◆ <b>Employee use of handheld electronic devices while operating a motor vehicle</b> – compliance with new legislation October 26, 2009</li> <li>◆ <b>SC: 18 Bullying Prevention and Intervention and ST: 05 Student Discipline</b> – review for compliance with the Education Amendment act (Keeping our Kids Safe at School Act), 2009, Bill 157 – legislation in force February, 2010.</li> <li>◆ <b>B: 05 Property Damage/Vandalism/Theft/Loss</b> – review of existing policy to address damage/vandalism/theft/loss to property not owned or leased by the Board.</li> </ul> <p><b>STATUS:</b> The above are proposals for policy development of new policy or amendment to existing Board policy outside of the regular policy review cycle.</p> <p><b>PLAN FOR DEVELOPMENT:</b> As outlined above.</p>						

Information on the Board’s policy review and development process can be accessed through the Board website at: [www.wecdsb.on.ca](http://www.wecdsb.on.ca) along with the Board policies and supporting administrative procedures.