



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

**Student Achievement K-12**

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

Telephone: (519) 253-2481 FAX: (519) 253-0620

**Minutes of the  
1<sup>st</sup> Public ARC Meeting  
Our Lady of the Annunciation & St. John the Evangelist  
Wednesday, December 14, 2011 – 7:00 p.m.  
Location: Visitation Church**

**PRESENT**

Area Trustee:	Lisa Soulliere
Trustee ARC Chairperson & Chairman of the Board:	Barbara Holland
Superintendent:	Patrick Murray
Administrative Resource:	Colleen Norris, Policy Coordinator
Principals:	Ian Drago, Our Lady of the Annunciation Pam Prsa, St. John Evangelist
Teachers:	Helen Lebel, Our Lady of the Annunciation Christina Chippett, St. John the Evangelist
Non Teaching Staff:	Allison Mailloux, Our Lady of the Annunciation Jody Rivest, St. John the Evangelist
Parents:	Sara Broderick (Chair), O.L. of the Annunciation Bev Vanier, Our Lady of the Annunciation Laurie Hurst, Our Lady of the Annunciation  Gail DuLong, St. John the Evangelist Denise Sauve, St. John the Evangelist
Pastors:	Rev. Fr. Bob Champagne Visitation Parish
Community Representative:	Rob Duquette, Our Lady of the Annunciation Kim Renaud, St. John the Evangelist
Member of Business	Kurt Halliday, St. John the Evangelist (for Pauline Halliday)
Regrets:	Rev. Fr. D. Boutette St. John the Evangelist Parish Melissa Tavolieri, (Chair), St. John the Evangelist

Recording Secretary:

Simone Lira

1) The meeting began at 7: 05 p.m. with a prayer led by Trustee, ARC Chairperson and Chairman of the Board, Barbara Holland.

2) **Welcome & Introductions**

Trustee Holland welcomed everyone to the 1<sup>st</sup> of four public ARC meeting for St. John the Evangelist and Our Lady of the Annunciation schools. The ARC was established to study, report and make recommendations on the best accommodation options for maximizing educational opportunities, factoring in province-wide declining enrolment and the Board's significant excess facility capacity. She introduced area Trustee, Lisa Soulliere, Superintendent of Education, Pat Murray and Manager of Human Resources, Policy Coordinator and Board Administrative Resource, Colleen Norris. She welcomed the Principals of both schools, Pam Prsa and Ian Drago, who then introduced the ARC committee members from their schools.

3) **Outline of study process/data and issues to be addressed**

Administrative Resource for the ARC Committees, Colleen Norris outlined the study process, data and issues to be addressed. She explained that accommodation options may include reorganization of the schools, change in boundaries, and renovations to existing schools or new school construction. ARC does not mean a school is scheduled for closure, although school closure is an option that can be considered. There have been no decisions made until the ARC process has been completed. The committee and public then viewed a PowerPoint Presentation, which explained the Accommodation Review Process. The presentation included background information, an overview of the process, a timeframe for the process, an explanation of each public consultation meeting, guidelines for public input, matters to be addressed in the ARC report and the school profiles. **(See Addendum A)** Ms. Norris reiterated that the committee is committed to inviting all input from the public to allow the Trustees to make the best choices for these two schools.

4) **Presentation of School Profiles**

Superintendent Murray referred to the revised School Information Profiles made available to everyone at the meeting. The valuation framework assesses each school in an ARC review study in accordance with the following criteria, where **value to the student** is weighed above all of the other components:

- Value to the Student
- Value to the Community
- Value to the School Board
- Value to the Local Economy

Superintendent Murray went over and explained the valuation and information profiles of both schools, which were established with input from Board administration and the ARC Committee. He indicated that part of the purpose of the meeting was to receive input on the profiles from the community. He advised that the information in the handouts has recently been revised and would continue to be changed and amended as information was received and considered. All of the information profiles are posted on the Board website and will be updated as changes/addition of information are required.

## 5) **Delegations**

There were no requests for delegate presentations tonight.

## 6) **Question & Answer Period**

At this point, the floor was open to questions from the public. Trustee Holland requested that everyone examine the material both on the website and in hard copy distributed tonight. She advised that they would be given the opportunity to ask questions at a later date, should they wish.

### a) Jamie – Chaplain at the French Catholic School Board

Made reference to pg. 7 (Location of School, #1) of the Annunciation profile referring to alternative schools in the area. He felt clarification was in order, as St. Paul can only take the very young students.

**Response** – Mr. Murray thanked him for his input.

### b) Paul Mullin – Resident

Stated that he felt the ARC is an important process and asked whether the background, rationale and all related documents for the study are on the Board website?

**Response** – Colleen Norris advised that everything is on the website that should be, based on where we are in the process. The background information includes the Board Report that contains the Director's recommendation for the ARCs. She advised that we will continue to update the website, and upload the PowerPoint presentation after this meeting.

Mr. Mullins asked about the profiles of other schools in the area, based on the feasibility of another school accommodating St. John the Evangelist and Our Lady of the Annunciation. He felt that to properly assess that feasibility, we should have their profiles for information in terms of the conditions of the schools available, etc. He also felt that regarding boundary adjustments, it would be helpful to have bus routes and the locations of the students in the areas to see the feasibility of student movement to another location, should this be recommended.

**Response** – Colleen Norris advised that we are getting all information to the ARC to make their recommendations. If there is any additional information the public requires, the Board will provide it. The Director has recommended these two schools to be studied for consolidation, or any of the other options, and we therefore provided the profiles for the two schools in the area. Other surrounding schools belonging to the Windsor-Essex Catholic District School Board not chosen for this ARC and those belonging to other boards, were not profiled, but it does not mean they cannot be considered by the ARC when looking at boundaries and the effect of possible boundary adjustments. School board administration is more than willing to provide whatever information is required for the ARC committee to make their recommendations.

Mr. Mullins felt that there might be confusion regarding equal representation on each school committee for this ARC. The expectation is that the committee will come forward with a recommendation for both schools, but he feels there is an inherent conflict with asking people from one school to consolidate with another. The solution for one may not be the solution for the other. He asked how the

committee functions as one body to make a decision that involves the future of two schools.

**Response** – Trustee Holland advised that the Board is working on the ARC based on a mandate from Ministry of Education. We are complying with the regulations involving equal representation from both schools. We have had the opportunity from earlier ARCs to study how the process works. It is not as difficult as it seems for two communities to work together as one unit, with the same goal, deciding on what is best for all students involved, based on the information provided.

Colleen Norris advised that unfortunately we have had the experience of working with Accommodation Review Committees in the past (although luckily not that often). She shared that it is amazing how, two groups of people loyal to their own school communities have come together and are able to look objectively at what the best options are for the students and for the system. The Board and the ARC process give the groups plenty of latitude for many options, including review of boundaries. The Board holds much faith in the committee to come together and make an objective decision. We benefit in that all members share common ground in their commitment to Catholic education.

Mr. Mullins admitted that although this is a tough exercise for both groups, it may be possible with decent, positive, local input and good dialogue among all parties.

Trustee Holland advised that if anyone had questions they would like to ask the committee privately, they were welcome to come up after the meeting, phone or email Trustees, Superintendent Murray or Colleen Norris at the Board Office. Information will be disseminated as required. She thanked everyone for coming out in such good numbers on a rainy night.

Trustee Holland advised that input received this evening will be considered by the Accommodation Review Committee and they may modify the profiles based on this information. The Committee will then formalize the profiles and they will be presented again with any amendments at the next public meeting.

At the next public meeting, the Committee will present for input any accommodation options presented by Board administration or proposed by the ARC. Trustee Holland welcomed everyone back to the next meeting. Notification of the next meeting will be made public. Administration will be updating the ARC page of its public website at [www.wecdsb.on.ca](http://www.wecdsb.on.ca) on a regular basis. Everyone was advised to refer to the web site for up to date information on the ARC process.

The next **Committee** meeting is Tuesday, January 10, 2012. At that time the next public meeting will be determined.

7) Closing Prayer and Adjournment at 8:00 p.m.

**Note: Please see attached written submission.**

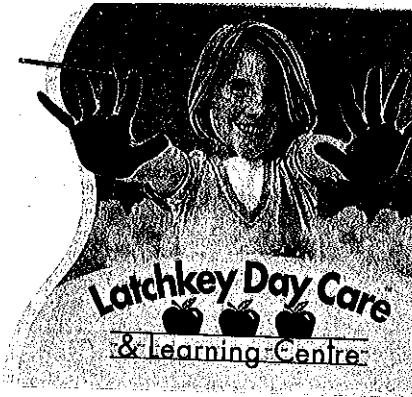
*“Learning together in faith and service”*

**Latchkey Day Care**  
-& Learning Centre-

November 29, 2011

Mr. P. Picard  
Director of Education  
Windsor-Essex Catholic District School Board  
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**RECEIVED**  
DEC - 1 2011

Dear Mr. Picard,

**Re: Letter of Support – Our Lady of the Annunciation Catholic School**

I understand that the Accommodation Review Committee (ARC) will be meeting on Wednesday December 14, 2011 to conduct an accommodation study of the Lakeshore area including Our Lady of the Annunciation. Vivian Stajdohar, Executive Assistant and Lisa Clarkson, Supervisor, Our Lady of the Annunciation, will be in attendance on our behalf.

Latchkey Day Care & Learning Centre Board of Directors, Management and Staff are committed to providing high quality child care. We provide an educational approach that is inclusive seamless, consistent and complimentary to the school day program. Our program is based on the current research on child development; recognizing that children learn through play and inquiry.

Latchkey Day Care & Learning Centre believes that children and their needs come first. We have developed partnerships with families and other professionals that are a vital part of each child's education and contribute to the well being of families and children.

As you are aware Latchkey Day Care & Learning Centre has been providing child care services for the Our Lady of the Annunciation school community since September 2008. We are licensed for 48 children. We currently have 22 active registered families. This represents 30 children. On average we have 10 children who attend on a daily basis while the remainder of families use on a part time basis. The average daily attendance is 15 children. In addition, we have one family who receives child care subsidy and we provide support to one child with special needs.

Please consider the families and children that have been using child care services as it is a very valuable and well attended child care. Latchkey Day Care & Learning Centre will continue to provide child care services within Our Lady of the Annunciation School.

Regards,

Lidia Bunt  
Executive Director

Cc: Francine Herlehy, President  
File

